

**DEPARTMENT OF THE INTERIOR  
U.S. GEOLOGICAL SURVEY  
Temporary Recruitment Bulletin**

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Vacancy No: 2009-1  
Date Opened: October 21, 2008  
Date Closed: October 24, 2008

Position: Biological Science Technician (Field Assistant), GG-0404-05  
Salary: \$29,726  
Type of Appt: Temporary not-to-exceed 02/28/2009 (may be extended)  
Work Schedule: Part-Time, 20-36 hours per week, M-F 8:00 a.m. - 4:30 p.m.  
Location: USGS National Wildlife Health Center  
Madison, Wisconsin  
Who May Apply: All U.S. Citizens

This is a temporary excepted service position for which all qualified applicants, with or without Federal status may apply and be considered. Appointment to this position, however, will not convey permanent status in the Federal service. Appointment will only be for the duration of the position, not-to-exceed 180 days in a service year. Temporary employees are covered by the Social Security Retirement system; can accrue annual and sick leave; and are ineligible for health and life insurance coverage.

**Major Duties:**

Incumbent performs technical work in a field and laboratory environment in support of professional or technical employees engaged in data collection activities or analysis of biological data for the study of Avian Influenza virus in birds and small mammals. The selectee will assist with or perform one of more of the following duties: process samples, perform avian influenza testing, and gather data for the national H5N1 Surveillance Program.

The duties of the field assistant primarily will be performed in the laboratory and DO NOT include work usually performed as laborer, truck driver, or those in trades, crafts, or clerical occupations.

**Qualification Requirements:**

9-months of field survey party experience; **OR**  
3-years of sub-professional experience; **OR**  
3-years of college study plus 3 months of laboratory or field work experience. \*

\* Satisfactory completion of a field course of study may be substituted for the 3 months of field and/or laboratory experience.

(If qualifying based on completed education, please submit college transcripts.)

**Basis of Evaluation:**

All applicants will be evaluated on the basis of education and experience (including unpaid or volunteer experience). Applicants must meet all qualifications and eligibility requirements by the closing date of this announcement.

Applicants will receive a basic eligible or ineligible rating based upon the qualification requirements. First preference in referral will be given to eligible applicants entitled to 10-point veterans preference who have a compensable service connected disability of 10% or more. All other qualified applicants entitled to veterans preference will be given preference over qualified applicants not entitled to veterans preference.

**Physical Demands:**

Work is physically demanding and includes walking, bending, climbing, and lifting of equipment when in the field, sometimes during adverse conditions.

**Veterans Preference:**

If you are claiming veterans preference based on a compensable, service connected disability of 10 percent or more, you MUST submit a DD-214 and letter from the Veterans Administration identifying the percentage of preference. Proof of preference for all other applicants must be provided upon request.

**Other Information:**

All applicants must be United States Citizens. Under regulations contained in the Immigration Reform and Control Act of 1986, employment in this position is limited to those persons who are authorized to work in the U.S. Verification of employment eligibility will be required at the time of appointment.

Applicants selected for Federal employment will be required to complete a "Declaration of Federal Employment", (OF-306), prior to being appointed to determine their suitability for Federal employment and to authorize a background investigation. Failure to answer all questions truthfully and completely or providing false statements on the application may be grounds for not hiring the applicant, for dismissing the applicant after they begin work, and may be punishable by fine or imprisonment (U.S. Code, Title 18, section 1001).

Prior to or at the time of appointment, male applicants born after December 31, 1959, will have to certify that they have registered with the Selective Service system in order to be appointed to a position with the U.S. Geological Survey, unless legally qualified for an exception.

USGS employees are subject to Title 43, USC Section 31(a) and may not: (a) have any personal, private, direct or indirect interest in lands or mineral wealth of lands under survey; (b) have any substantial personal, private, direct or indirect interests in any private mining or mineral enterprise doing business with the United States; or (c) execute surveys or examinations for private parties or corporations.

Selection for this position will be based solely on merit, fitness, and qualifications without regard to race, sex, color, religion, age, marital status, national origin, non-disqualifying handicap conditions, sexual orientation, parental status, or any other non-merit factors.

This agency provides reasonable accommodation to applicants with disabilities.

**How to Apply:**

Carefully read all information and instructions. It is the responsibility of the applicant to ensure the application is completed. The USGS will not be responsible for soliciting additional information from applicants but will consider individuals based on their applications as submitted. Submit one of the following forms of application: (a) resume; or (b) Form OF-612, Optional Application for Federal Employment; or (c) other written format. Applications must be received by the closing date on the announcement to be considered.

Applications must be mailed or faxed to:

Joan Schneider  
USGS National Wildlife Health Center  
6006 Schroeder Road  
Madison, WI 53711  
Telephone: (608) 270-2410  
Fax#: (608)270-2415

Whichever form of application you choose, the following must be included:

**JOB INFORMATION:**

- Announcement number, title, and grade(s) of the job for which you are applying

**PERSONAL INFORMATION:**

- Full name, mailing address (with zip code), day and evening phone numbers (with area code)
- Social Security Number
- Country of Citizenship
- Veterans' preference
- Highest Federal civilian grade held (also give job series and dates held)

**EDUCATION:**

- High school (name, address, including zip code if known)
- Colleges and universities (address including zip code if known)
  - Majors
  - Type and year of any degrees received (if no degree, show total credits earned and indicate whether semester or quarter hours)

- Send a copy of your college transcripts or list of college courses completed. Specify title of course, semester or quarter hours earned for each course, date completed, grade earned.

**WORK EXPERIENCE:**

- Give the following information on your paid and nonpaid work experience related to the job for which you are applying (do not send job descriptions)
  - Job Title (include series and grade if Federal job)
  - Duties and accomplishments
  - Employer's name and address
  - Supervisor's name and phone number
  - Starting and ending dates (month and year)
  - Hours per week
  - Salary
- Indicate if we may contact your current supervisor

**OTHER QUALIFICATIONS:**

- Job-related training courses title, length, date taken
- Job-related skills (i.e., other languages, computer software/hardware, tools, machinery, typing speed)
- Job-related certificates and licenses (current only)
- Job-related honors, awards, and special accomplishments (i.e., publications, memberships in professional or honor societies, leadership activities, public speaking, and performance awards). Give details but do not send documents unless requested.

**APPLICATIONS MUST BE POSTMARKED BY THE CLOSING DATE OF THE ANNOUNCEMENT TO BE CONSIDERED.**

**THE FEDERAL GOVERNMENT IS AN EQUAL OPPORTUNITY EMPLOYER.**